



## The Complete Art Class Syllabus Checklist

### The Basics

List essential information about your class including how students and parents can contact you. Include the duration of your course and/or how often you will see each class.

Course title  
School year  
Course duration and frequency  
Teacher name  
School name and location  
Room number  
Phone number/Email

### Course Specifics

Indicate required supplies and fees. Mention supplies that families can donate to the art room.

Course description  
Course prerequisites  
Course materials  
Course fee

### Outcomes & Assignments

State what students will learn in the course. You might include your district/state standards, the National Art Standards, and Student Learning Outcomes. Translate standards into student-friendly language when appropriate.

Standards  
Objectives  
Themes  
Units  
Projects  
Assignments

### Student Expectations

Clearly list what is expected of students in your art room. Take direction from your school's mission statement or behavior plan, or create your own.

Classroom rules  
Student behavior expectations  
Behavior consequences

### Grading Policy

Describe how you will assess student work, including if you grade process, product or a combination of the two. List a grading scale if appropriate.

Grading policy  
Grading scale  
Due dates  
Attendance policy